



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting Tuesday, March 24, 2026 ♦ 6:30 p.m. Boardroom

#### Trustees:

Carol Luciani (Chair), Bill Chopp (Vice-Chair), Dennis Blake, Dan Dignard, Toni Poirier  
Rick Petrella (on-leave), Mulan How (Student Trustee), Riley O'Brien (Student Trustee)

#### Senior Administration:

Mike McDonald (Director of Education & Secretary), Rajini Nelson (Superintendent of Business & Treasurer)  
John Della Fortuna, Kevin Greco, Michael Lawlor, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Poirier.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the March 24, 2026, Board meeting.

**Carried**

### 1.4 Declaration of Interest - Nil

### 1.5 Approval of Board Meeting Minutes – February 24, 2026

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 24, 2026, Meeting of the Board.

**Carried**

### 1.6 Approval of Special Meeting of the Board Minutes – February 26, 2026

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 26, 2026, Special Meeting of the Board.

**Carried**

### 1.7 Business Arising from the Minutes - Nil

## 2. Presentations -Nil

## 3. Delegations -Nil

## 4. Consent Agenda



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### 4.1 Unapproved Minutes of the Committee of the Whole Meeting – February 24, 2026

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the minutes of the February 24, 2026, Committee of the Whole.

**Carried**

## 5. Committee and Staff Reports

### 5.1 Unapproved Recommendations from the Committee of the Whole Meeting - February 24, 2026

Vice-Chair of the Board, Trustee Chopp presented a summary of the March 24, 2026, Committee of the Whole recommendations which includes.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Police Records Check Policy #300.15.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Community Use of Schools Policy #400.05.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed international excursion by Assumption College School and St. John's College to Greece.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed international excursion by Assumption College School, St. John's College and Holy Trinity Catholic Secondary School to France, Monaco, Italy and the Vatican.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the proposed Global South Encounter – Guatemala international excursion.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the following Trustee Determination & Distribution:

1. THAT, for purposes of the 2026 election, the number of trustees is determined to be six.
2. THAT, for purposes of the 2026 election, the Brant Haldimand Norfolk Catholic District School Board has not designated any low population areas within its jurisdiction
3. THAT, for the purposes of the 2026 election, the Brant Haldimand Norfolk Catholic District School Board has determined the distribution of trustees to be two trustees for the City of Brantford, two trustees for the County of Norfolk, one trustee for the County of Brant and one trustee for the County of Haldimand.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of March 24, 2026.

**Carried**

### 5.2 Student Trustee Report – March 2026

Student Trustees Mulan How and Riley O'Brien presented the March student trustee report. The success of the various sports teams from the three high schools were noted which include city championships won by the SCJ junior boys basketball team, ACS junior girls volleyball team, SJC senior girls volleyball team, ACS senior boys basketball team, SJC girls curling team, ACS mixed curling team, SJC swimming team and the Holy Trinity junior girls volleyball team. Additional highlights include pink shirt day on February 26<sup>th</sup> to show support for bullying



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prevention, black history month assemblies, a dress down day for St. Vincent de Paul Society which raised over \$2000, and a Lenten food donation drive was held to support those in need.

Moved by: Dennis Blake

Seconded by: Toni Poirier

THAT the Brant Haldimand Norfolk Catholic District School Board receives the March 2026 Student Trustee Report.

**Carried**

### 5.3 Internet Services RFP # P-0726

Superintendent Nelson presented the request for proposal #P-0726 for the provision of Internet Services. Other than price, a review of qualitative criteria such as customer service, reliability of service (uptime), monitoring, reporting and security will be evaluated.

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approve the issuance of RFP P-0726 for the provision of Internet Services.

**Carried**

### 5.4 Blessed Sacrament Septic Replacement Tender # T-0826

Superintendent Nelson presented the issuance of tender report for the replacement of the septic system at Blessed Sacrament School in Burford. The scope of work was discussed.

Moved by: Toni Poirier

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approve the issuance of Tender T-0826.

**Carried**

### 5.5 Holy Trinity Catholic High School Roof Rehabilitation Tender # T-1326

Superintendent Nelson presented the issuance of tender report for the replacement of the roof at Holy Trinity Catholic High School. The scope of work was discussed.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approve the issuance of Tender T-1326.

**Carried**

### 6. Information and Correspondence - Nil

### 7. Notices of Motion - Nil

### 8. Notices of Motion being Considered for Adoption - Nil

### 9. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**



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### **10. Report on the In-Camera Session**

Moved by: Dan Dignard  
Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session which includes,

THAT the Brant Haldimand Norfolk Catholic District School Board approves the leave of absence request for Trustee Rick Petrella from March 18, 2026, to June 30, 2026.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the extension of the Director of Education, Mike McDonald's personal services contract, to an end date of August 31, 2028.

**Carried**

### **12. Future Meetings and Events**

Chair Luciani drew attention to the upcoming meetings and events.

### **13. Closing Prayer**

The closing prayer was led by Chair Luciani.

### **14. Adjournment**

Moved by: Toni Poirier  
Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 24, 2026, Board meeting.

**Carried**

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**Next meeting:** Tuesday, April 28, 2026, 6:30 p.m. – Boardroom